

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 3 OF FISCAL YEAR 1992

POST : BRIDGETOWN

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	586	10.00	35.00	0.45
FROM TERRITORIES :	705	10.00	22.00	0.32
B. VISITS TO CLIENTS IN TERRITORY :	85	15.00	17.00	0.32
C. EXPORT/TRADE/POLICY FAIRS :	2	3.00	0.00	0.03
PROJECTS AND EVENTS MISSIONS :	2	5.00	3.00	0.08
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	8	2.00	0.00	0.02
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	0	0.00	0.00	0.00
POST INITIATED :	6	8.00	0.00	0.08
E. COMMUNICATIONS ACTIVITIES :	12	11.00	0.00	0.11
F. INVESTMENT ENQUIRIES FROM CANADA :	4	3.00	2.00	0.05
FROM TERRITORIES :	3	0.00	2.00	0.02
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		12.00	0.00	0.12
I. SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	0	1.00	0.00	0.01
OTHER DEPARTMENT :	0	0.00	0.00	0.00
PROVINCES/MUNICIPALITIES :	0	0.00	0.00	0.00
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		20.00	19.00	0.39
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K. SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	2.00
NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :		1		
FROM TERRIT :		0		
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :		29		
FROM TERRIT :		77		
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		0		
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :		1		
-LOCALLY ENGAGED :		1		