

TRADE TRACKING SYSTEM

87/09/18

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1987

POST : LONDON

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-GTR
A. EXPORT ENQUIRIES				
FROM CANADA	845	11.00	27.16	2.29
FROM TERRITORIES	1721	13.83	26.83	2.44
B. VISITS TO CLIENTS IN TERRITORY	168	9.16	8.33	1.05
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	12	0.83	3.00	0.23
MISSIONS	17	2.33	3.83	0.37
OTHER	25	3.83	1.83	0.34
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	37	6.00	2.50	0.51
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	74	5.00	1.16	0.37
FROM TERRITORIES	163	10.00	2.33	0.74
F. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	0	0.00	0.00	0.00
CONNECTIONS ARRANGED	0	0.00	0.00	0.00
G. PARTICIP'TN IN PROG-RELATED EVENTS IN CANADA	0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	62	5.66	3.33	0.54
FROM OTHER GOV'T SOURCES- CONTACTS	139	10.33	8.50	1.13
- REPORTS	11	0.00	0.00	0.00
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.		9.16	7.00	0.97
LEAVE, PROFESSIONAL DEVELOP		3.66	3.83	0.45
J. SERVICE TO OTHER MISSION PROGRAMS		9.16	0.33	0.57
***** TOTALS *****		99.95	99.96	12.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 296
FROM TERRIT : 470

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 40

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 6
- LOCALLY-ENGAGED : 6