

## CHAPTER 17

### Duties of the Director. Specialized Secretariat

1. (1) The Director of a Consultative Committee shall coordinate the work of the Consultative Committee, including its Plenary Assembly and study groups, and shall be responsible for the organization of the work of the Consultative Committee.

(2) He shall be responsible for the documents of the Committee.

(3) The Director shall be assisted by a secretariat composed of a specialized staff to work under his direction and to aid him in the organization of the work of the Committee.

(4) The Director of the International Radio Consultative Committee shall also be assisted by a Vice-Director in accordance with Article 7 of the Convention.

2. The Director shall choose the technical and administrative members of the secretariat within the framework of the budget as approved by the plenipotentiary conference or the Administrative Council. The appointment of the technical and administrative personnel is made by the Secretary-General in agreement with the Director.

3. The Director shall participate as of right, but in an advisory capacity, in meetings of the Plenary Assembly and of the study groups. He shall make all necessary preparations for meetings of the Plenary Assembly and of the study groups.

4. The Vice-Director of the International Radio Consultative Committee shall participate as of right in an advisory capacity in meetings of the Plenary Assembly and of the study groups when questions in which he is concerned are on the agenda.

5. The Director shall submit to the Plenary Assembly a report on the activities of the Consultative Committee since the last meeting of the Plenary Assembly. After approval, this report shall be sent to the Secretary-General for submission to the Administrative Council.

6. The Director shall submit for the approval of the Plenary Assembly a report on the financial needs of the Consultative Committee up to the next meeting of the Plenary Assembly; this report, after approval by the Plenary Assembly, shall be sent to the Secretary-General for appropriate action.