

At the same time transitional procedures will be defined to ensure an orderly transition from the existing to the new system.

RESOURCES:

It is understood that in the interest of continuity the original team will continue to operate in Phase II. However, the team will be augmented by specialist resources from the Department as required. For example, Mr. McNeilly of the Management Services Division will be attached to the project in this early stage of development, in order that his special competence in technical aspects of the system will be brought to bear. In addition, the services of a Classification Officer from the Personnel Planning and Development Division will be provided to assist with organizational aspects of the system. It is further understood that plans call for a Director of Information Systems to be appointed before the end of Phase II.

With these facts in mind we propose as before to assign to Phase II Harry Monaghan and Sam Niedzwiecki.

SCHEDULE:

Phase II will have a duration of approximately three and one-half months and will commence , 1975.

Work carried out on the project in Phase I and to date has progressed further than was originally anticipated, and has overlapped with activities identified as Phase II activities in the first agreement between EA. and BMC. The workplan identified for Phase II will result in most of the work originally conceived as Phase III being completed. Thus the phasing of the overall project is being telescoped into fewer phases.

COST:

Cost for Phase II not to exceed \$27,000. Fees will be charged at a per diem rate of \$225.00 for Harry Monaghan and \$200.00 for Sam Niedzwiecki.

Any necessary travel costs and away from home expenses will be in addition to the per diem rate.

Billing is by journal voucher at month-end for costs incurred.

If these arrangements are satisfactory, please sign and return the duplicate of this agreement.

Dept. of External Affairs

A.B. Howell,
Director,
Bureau of Management Consulting.