

#### NO. 5.—USE OF THE PRESS.

All correspondence and papers must be submitted to the Executive before being published in any paper, pamphlet or periodical over the name of the Society.

#### NO. 6.—DUTIES OF OFFICERS.

The President shall preside at all meetings of the Society except as hereafter provided, and conduct them after the prescribed order of business.

*Section 2.*—In the absence of the President, a Vice-President shall preside. (See Standing Order No. 3.)

*Section 3.*—The Secretary shall issue all notices of meetings, keep correct minutes of meetings held, and shall read such minutes at the next regular meeting, and shall present a full report of the year's proceedings at the Annual Meeting. She shall have charge of the Roll Book and Correspondence, and prepare the order of business for every meeting. She shall also keep the minute book of the Executive Committee, and have charge of the Correspondence belonging to it, and keep copies of all letters received and written. She shall have charge of all printing.

*Section 4.*—The Treasurer shall receive, collect, hold and receipt for all fees or other moneys, disbursing the same by order of the President. All amounts exceeding one dollar shall be paid by cheque, which shall be initialed by the President.

*Section 5.*—The Auditors shall examine the Treasurer's Accounts before they are submitted to the Annual Meeting.

#### NO. 7.—ELECTIONS.

The officers shall be nominated and elected by ballot at the Annual Meeting. Should any officer be unable to complete her year, the Executive shall have power to elect her substitute.

#### NO. 8.—AMENDMENTS.

These standing orders may be amended or added to at any of the Regular Meetings of the Society by a two-third vote of the members present, notice of such amendments having been given at a previous meeting.