

Recommendations of Executive Committee of the  
Board of Student Advisers, Faculty  
of Arts.

The Committee agree that,

- (1) the majority of students require advice at the outset and during the first year of their University career with regard to their course of studies, etc.;
- (2) that this advice is best given by someone who knows the routine of university life, and who will get to know them personally;
- (3) that the advisers need the best possible preliminary information: this applies especially when advisers are seeing students at registration for the first time and helping them to choose their first year's group of subjects; and,
- (4) that it should be part of the duty of the advisees to see their advisers regularly.

The Committee recommend that,

- (A) sufficient advisers be appointed so that each shall have not more than ten advisees: this will mean between 25 and 30 advisers;
- (B) that there be sent by the Registrar to all heads of schools, who may send students to this University, a circular letter which explains the scheme and requests them to fill in a card for each student: this card\* shall give information as to the student's
  - I. best subjects,
  - II. natural inclinations, and
  - III. any other matters which the head of the school thinks fit: this card will be endorsed by the student's parent or guardian, who will add any further remarks he or she may think advisable: these cards will be sent to the Registrar in sufficient time before registration to allow of their being sorted so that they may be readily available during registration; and ~~this card shall be~~
- (C) that the advisers be available in rooms during registration, and that, as soon as the students have attended at the Registrar's Office, they, with the card mentioned above (B) and any other necessary document, be passed on to their advisers, who will give them whatever counsel is necessary in the settlement of their course of studies;
- (D) that when the cards mentioned above (see B) are sent to the Registrar, students be allowed to submit the names of one or more Professors, one of whom they may wish to have as their adviser, so that they may be allotted to one of those named, if available;
- (E) that it be incumbent on the advisees to see their advisers once a month;
- (F) that the advisers meet twice each session, once before the First and once before the Second Term Examinations, in order to confer together.