

Assignment views, such as the Resource Usage view, shown in Figure 4-4, and the Task Usage view, shown in Figure 4-5, are used to display work and cost allocation for each resource or task over time in a sheet format.

Resource Name	Details	Jul 6, 98						
		M	T	W	T	F	S	
<input type="checkbox"/> Unassigned	Work							
<i>End Manual</i>	Work							
<input type="checkbox"/> Designer	Work	8h	8h					
<i>Design Manual's Task</i>	Work	8h	8h					
<input type="checkbox"/> Sr Editor	Work							
<i>Final Chapter Corrections</i>	Work							
<input type="checkbox"/> M Monroe	Work					8h	8h	
<i>Edit Introduction</i>	Work					8h	8h	
<i>Edit Chapter 1</i>	Work							
<i>Edit Chapter 2</i>	Work							
<i>Edit Chapter 3</i>	Work							
<i>Edit Chapter 4</i>	Work							
<i>Edit Chapter 5</i>	Work							
<i>Edit Chapter 6</i>	Work							
<input type="checkbox"/> Sr Writer	Work							
<i>Technical Review</i>	Work							
<input type="checkbox"/> S O'Hara	Work				8h	8h	8h	
<i>Introduction</i>	Work				8h			
<i>Chapter 1</i>	Work					8h	8h	
<i>Chapter 2</i>	Work							

Figure 4-4: The Resource Usage View

Task Name	V	Details	Jul 6, 98						
			M	T	W	T	F	S	
<input type="checkbox"/> Design Manual's Task		Work	8h	8h					
<i>Designer</i>		Work	8h	8h					
<input type="checkbox"/> Writing Phase		Work			8h	8h	8h		
<input type="checkbox"/> Introduction		Work			8h				
<i>S O'Hara</i>		Work			8h				
<input type="checkbox"/> Chapter 1		Work				8h	8h		
<i>S O'Hara</i>		Work				8h	8h		
<input type="checkbox"/> Chapter 2		Work							
<i>S O'Hara</i>		Work							
<input type="checkbox"/> Chapter 3		Work							
<i>S O'Hara</i>		Work							
<input type="checkbox"/> Chapter 4		Work							
<i>S O'Hara</i>		Work							
<input type="checkbox"/> Chapter 5		Work							
<i>S O'Hara</i>		Work							
<input type="checkbox"/> Chapter 6		Work							
<i>S O'Hara</i>		Work							
<input type="checkbox"/> Capture Screen Shot:		Work							
<i>S O'Hara</i>		Work							
<input type="checkbox"/> Technical Review		Work							

Figure 4-5: The Task Usage View