

TRADE TRACKING SYSTEM

88/03/16

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1987

POST : PARIS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA :	551	19.16	20.87	2.82
FROM TERRITORIES :	538	11.00	16.50	1.98
B. VISITS TO CLIENTS IN TERRITORY	143	15.00	2.50	1.10
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS :	21	1.83	2.87	0.34
MISSIONS :	10	3.66	0.75	0.28
OTHER :	51	7.33	2.25	0.62
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED :	33	1.33	8.00	0.72
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA :	59	4.33	0.87	0.33
FROM TERRITORIES :	110	9.00	12.75	1.56
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA :	76	1.00	3.25	0.32
CONNECTIONS ARRANGED :	55	1.00	3.12	0.31
G. PARTICIP'TN IN PROG-RELATED EVENTS IN CANADA :	17	2.00	5.25	0.54
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS :	58	3.83	0.75	0.29
FROM OTHER GOV'T SOURCES- CONTACTS :	91	3.33	2.62	0.41
- REPORTS :	13	0.83	0.37	0.08
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN. :		10.33	5.75	1.08
LEAVE, PROFESSIONAL DEVELOP :		2.00	5.25	0.54
J. SERVICE TO OTHER MISSION PROGRAMS :		3.00	6.25	0.68
***** TOTALS *****		99.96	99.97	14.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 352
FROM TERRIT : 334

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 28

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 6
- LOCALLY-ENGAGED : 8