

CONFIDENTIAL REFERENCE
ADVISORY AND EMPLOYMENT DEPARTMENT
 YOUNG MEN'S CHRISTIAN ASSOCIATION, SEATTLE, WASHINGTON

Gen. Sir A. W. Curry,
 Montreal, Canada.

Mr. W. G. Watson

has registered with this Department and gives you as reference. Will you kindly answer each of the questions asked below and give any other information you may have in relation to him that will enable us to act intelligently and consistently in his case. Your statement will be treated in strict confidence and without prejudice to yourself. Your reply at your earliest convenience in the enclosed envelope will greatly oblige.

Yours very truly
 J. WILLIAM CARSON,
 Employment Secretary.

In what connection have you known him: Employer? Friend? Relative? How long?

EMPLOYMENT If in your employ, in what position? Dates from? to

Why did he leave?

How did you regard his work?

Would you employ him again?

ABILITY What kind of work is he best fitted for?

What are his "strong" points?

Has he good business qualifications? Adaptability?

Has he initiative? Good judgment? Executive ability?

Is he quick to "catch on"? Persevering? Thorough?

CHARACTER What is his general character?

Is he honest? Tactful? Reliable? Loyal?

Does he smoke cigarettes? Gamble? Use intoxicants?

Is he prompt in meeting financial obligations?

PERSONALITY What is his general temperament and disposition?

Is he cheerful? Even tempered?

Is he ambitious? Enthusiastic? Courteous?

Has he "good address"? Is he neat in appearance?

WEAK POINTS Has he any "weak points" in regard to which we may help him?

REMARKS

Date 192..... Signed