

- 5) Submit drafts of the training documentation and diskettes for TDC review and approval and implement the required modifications.
- 6) Finalize training documentation for TDC approval.
- 7) Prepare for and deliver a pilot course to a group of up to 20 participants representing the target population for the course.
- 8) Implement the modifications provided by the project manager following the pilot course and finalize the training package.

DELIVERABLES AND PROJECT SCHEDULE

1. All deliverables must be submitted, in English, to the Project Management Authority.

Phase 1

- a) Based on the CTP, provide the draft version of pre-course reading, session 1 (content and exercises) and background information and outline of all case study exercises, including evaluation exercise and content of training. **Completion date:** December 1, 19XX.
- b) The Project Manager will provide comments concerning deliverable (a). **Completion date:** December 8, 19XX.
- c) Project Manager will approve the modifications required from deliverable (b). **Completion date:** December 15, 19XX.

Phase 2

- a) Presenting the first session in English in a classroom setting in front of a panel of TDC managers and instructors for the evaluation of the contractor's teaching methodology. **Completion date:** January 15, 19XX.
- b) Coaching session schedule is to be determined between the specialist and the contractor's instructor, but must occur before the pilot course. **Completion date:** January 30, 19XX.

Phase 3

- a) Teaching the first pilot course to a group of 20 participants. **Completion date:** February 10, 19XX.
- b) Revisions to the training course material as a result of the pilot course as per discussions with the Project Manager. **Completion date:** February 21, 19XX.