

- information on the operational status of the facility on the day of the inspection, given by the management,
- determination of the areas of the inspection of the facility to be inspected on the basis of the facility attachment,
- determination of the number of samples and of the sampling points,
- implementation of the inspection of the facility according to plan, including sample-taking and quantity measurement in order to determine the actual amount produced,
- implementation of the sample analysis in the envisaged laboratories under the surveillance of an inspector,
- reception of the declarations concerning production, use and storage of the substance during the previous and the current calendar year up to the day of the inspection,
- evaluation of the production and inventory records relating to declarations concerning the quantity of the substance and the feedstocks submitted by the management,
- examination as to the correspondence of the verified quantities with the declared quantities within the technical margin of error,
- information on the number and type of documents which were inspected and then kept under lock and key in the plant by the inspectorate,
- assessment of the results of the analyses as to whether they correspond with the information provided by the management and with a view to the presence of substances listed in schedule 1,