29/06/92 External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT FOR QUARTER 4 OF FISCAL YEAR 1991

A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA: B. VISITS TO CLIENTS IN TERRITORY C. EXPORT/TRADE/POLICY FAIRS: MISSIONS: CONFERENCE SEMINARS: OTHER: D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED: POST INITIATED: E. COMMUNICATIONS ACTIVITIES: F. INVESTMENT ENQUIRIES FROM CANADA: FROM TERRITORIES: G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA: CONNECTIONS ARRANGED: H. PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST: I. SERVICE REQUESTS FM GOV'T SOURCES NGO: HOST GOVERNMENT: OTHER DEPARTMENT: PROVINCES/MUNICIPALITIES: J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN: LEAVE, PROFESSIONAL DEVELOP: K. SERVICE TO OTHER MISSION PROGRAMS:	236 209 78 0 1 4 0 1 5 2 0 1	12.00 3.00 18.00 0.00 0.00 0.00 0.00 1.00 12.00 3.00 0.00 0.00	4.66 0.00 1.00 7.66 0.00 0.33 0.00 0.66 0.00	0.32 0.00 0.03 0.23 0.00 0.01 0.13 0.03 0.00 0.02 0.00
B.VISITS TO CLIENTS IN TERRITORY C.EXPORT/TRADE/POLICY FAIRS: PROJECTS AND EVENTS MISSIONS: CONFERENCE SEMINARS: OTHER: D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED: POST INITIATED: E.COMMUNICATIONS ACTIVITIES: F.INVESTMENT ENQUIRIES FROM CANADA: FROM TERRITORIES: G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA: CONNECTIONS ARRANGED: H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST: I.SERVICE REQUESTS FM GOV'T SOURCES NGO: HOST GOVERNMENT: OTHER DEPARTMENT: PROVINCES/MUNICIPALITIES: J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN: LEAVE, PROFESSIONAL DEVELOP:	209 78 0 1 4 0 1 5 2 0 1	3.00 18.00 0.00 0.00 0.00 1.00 12.00 3.00 0.00 0.00	39.00 4.66 0.00 1.00 7.66 0.00 0.33 0.00 0.66	1.20 0.32 0.00 0.03 0.23 0.00 0.01 0.13 0.03 0.00 0.02 0.00
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS CONFERENCE SEMINARS: OTHER: D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED: POST INITIATED: E.COMMUNICATIONS ACTIVITIES F.INVESTMENT ENQUIRIES FROM CANADA: FROM TERRITORIES: G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA: CONNECTIONS ARRANGED: H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST: I.SERVICE REQUESTS FM GOV'T SOURCES NGO: HOST GOVERNMENT: OTHER DEPARTMENT: PROVINCES/MUNICIPALITIES: J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN: LEAVE, PROFESSIONAL DEVELOP:	0 1 4 0 1 5 2 0 1	0.00 0.00 0.00 0.00 1.00 12.00 3.00 0.00 0.00	0.00 1.00 7.66 0.00 0.00 0.33 0.00 0.66	0.00 0.03 0.23 0.00 0.01 0.13 0.03 0.00 0.02
PROJECTS AND EVENTS CONFERENCE SEMINARS: OTHER: D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED: POST INITIATED: E.COMMUNICATIONS ACTIVITIES F.INVESTMENT ENQUIRIES G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA: CONNECTIONS ARRANGED: H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST: I.SERVICE REQUESTS FM GOV'T SOURCES NGO: HOST GOVERNMENT: OTHER DEPARTMENT: PROVINCES/MUNICIPALITIES: J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.: LEAVE, PROFESSIONAL DEVELOP:	1 4 0 1 5 2 0 1	0.00 0.00 0.00 1.00 12.00 3.00 0.00 0.00	1.00 7.66 0.00 0.00 0.33 0.00 0.66	0.03 0.23 0.00 0.01 0.13 0.03 0.00 0.02
PROJECTS AND EVENTS CONFERENCE SEMINARS: OTHER: D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED: POST INITIATED: E.COMMUNICATIONS ACTIVITIES F.INVESTMENT ENQUIRIES G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA: CONNECTIONS ARRANGED: H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST: I.SERVICE REQUESTS FM GOV'T SOURCES NGO: HOST GOVERNMENT: OTHER DEPARTMENT: PROVINCES/MUNICIPALITIES: J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.: LEAVE, PROFESSIONAL DEVELOP:	4 0 1 5 2 0 1	0.00 0.00 1.00 12.00 3.00 0.00 0.00	7.66 0.00 0.00 0.33 0.00 0.66	0.23 0.00 0.01 0.13 0.03 0.00 0.02
CONFERENCE SEMINARS: OTHER: D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED: POST INITIATED: E.COMMUNICATIONS ACTIVITIES F.INVESTMENT ENQUIRIES FROM CANADA: FROM TERRITORIES: G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA: CONNECTIONS ARRANGED: H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST: I.SERVICE REQUESTS FM GOV'T SOURCES NGO: HOST GOVERNMENT: OTHER DEPARTMENT: PROVINCES/MUNICIPALITIES: J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.: LEAVE, PROFESSIONAL DEVELOP:	0 1 5 2 0 1	0.00 1.00 12.00 3.00 0.00 0.00	0.00 0.00 0.33 0.00 0.00 0.66	0.00 0.01 0.13 0.03 0.00 0.02
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED: POST INITIATED: E.COMMUNICATIONS ACTIVITIES: F.INVESTMENT ENQUIRIES FROM CANADA: FROM TERRITORIES: G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA: CONNECTIONS ARRANGED: H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST: I.SERVICE REQUESTS FM GOV'T SOURCES NGO: HOST GOVERNMENT: OTHER DEPARTMENT: PROVINCES/MUNICIPALITIES: J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.: LEAVE, PROFESSIONAL DEVELOP:	1 5 2 0 1	0.00 1.00 12.00 3.00 0.00 0.00	0.00 0.33 0.00 0.00 0.66	0.01 0.13 0.03 0.00 0.02
E.COMMUNICATIONS ACTIVITIES F.INVESTMENT ENQUIRIES G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA: CONNECTIONS ARRANGED: H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST: I.SERVICE REQUESTS FM GOV'T SOURCES NGO: HOST GOVERNMENT: OTHER DEPARTMENT: PROVINCES/MUNICIPALITIES: J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN: LEAVE, PROFESSIONAL DEVELOP:	5 2 0 1	3.00 0.00 0.00 0.00	0.33 0.00 0.00 0.66	0.13 0.03 0.00 0.02
POST INITIATED: E.COMMUNICATIONS ACTIVITIES: F.INVESTMENT ENQUIRIES FROM CANADA: FROM TERRITORIES: G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA: CONNECTIONS ARRANGED: H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST: I.SERVICE REQUESTS FM GOV'T SOURCES NGO: HOST GOVERNMENT: OTHER DEPARTMENT: PROVINCES/MUNICIPALITIES: J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN: LEAVE, PROFESSIONAL DEVELOP:	2 0 1	3.00 0.00 0.00	0.00 0.00 0.66	0.03 0.00 0.02 0.00
F.INVESTMENT ENQUIRIES G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA: CONNECTIONS ARRANGED: H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST: I.SERVICE REQUESTS FM GOV'T SOURCES NGO: HOST GOVERNMENT: OTHER DEPARTMENT: PROVINCES/MUNICIPALITIES: J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN: LEAVE, PROFESSIONAL DEVELOP:	0 1 0	0.00	0.00 0.66 0.00	0.00
FROM TERRITORIES: G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA: CONNECTIONS ARRANGED: H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST: I.SERVICE REQUESTS FM GOV'T SOURCES NGO: HOST GOVERNMENT: OTHER DEPARTMENT: PROVINCES/MUNICIPALITIES: J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN: LEAVE, PROFESSIONAL DEVELOP:	1 0	0.00	0.66	0.02
FROM TERRITORIES: G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA: CONNECTIONS ARRANGED: H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST: I.SERVICE REQUESTS FM GOV'T SOURCES NGO: HOST GOVERNMENT: OTHER DEPARTMENT: PROVINCES/MUNICIPALITIES: J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN: LEAVE, PROFESSIONAL DEVELOP:	1 0	0.00	0.66	0.02
CONNECTIONS ARRANGED: H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST: I.SERVICE REQUESTS FM GOV'T SOURCES NGO:	N. 77 - 127 -			
CONNECTIONS ARRANGED: H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST: I.SERVICE REQUESTS FM GOV'T SOURCES NGO:	N. 77 - 127 -		0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES NGO: HOST GOVERNMENT: OTHER DEPARTMENT: PROVINCES/MUNICIPALITIES: J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN: LEAVE, PROFESSIONAL DEVELOP:				
HOST GOVERNMENT: OTHER DEPARTMENT: PROVINCES/MUNICIPALITIES: J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN: LEAVE, PROFESSIONAL DEVELOP:		0.00	0.00	0.00
HOST GOVERNMENT: OTHER DEPARTMENT: PROVINCES/MUNICIPALITIES: J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN: LEAVE, PROFESSIONAL DEVELOP:	3	1.00	0.00	0.01
OTHER DEPARTMENT: PROVINCES/MUNICIPALITIES: J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN: LEAVE, PROFESSIONAL DEVELOP:	4	1.00		0.02
provinces/municipalities: J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.: LEAVE, PROFESSIONAL DEVELOP:	4	4.00		0.15
LEAVE, PROFESSIONAL DEVELOP:	3	0.00		
LEAVE, PROFESSIONAL DEVELOP:		25.00	0.00	0.25
K.SERVICE TO OTHER MISSION PROGRAMS :		13.00		
		7.00	0.00	0.07
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
**** TOTALS ****		100.00	99.95	4.00
NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FRO	M CAN	ADA:	6	
FRO	MITTER	RIT:	36	
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FRO	CAN	RIT:	80	
NUMBER OF PEMD APPLICATIONS COMMENTED ON	M TERI		1	

NUMBER OF OCCUPIED OFFICER POSITIONS

-CANADA BASED :

-CANADA BASED : -LOCALLY ENGAGED : 3