

18/02/92

External Affairs and International Trade Canada

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 1 OF FISCAL YEAR 1991

SUB-REGION: NORTH ASIA

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	1692	27.44	29.45	5.71
FROM TERRITORIES :	2002	16.00	25.27	4.22
B.VISITS TO CLIENTS IN TERRITORY :	427	11.55	9.27	2.06
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	80	5.11	5.27	1.04
MISSIONS :	53	3.88	3.72	0.76
CONFERENCE SEMINARS :	29	3.00	2.90	0.59
OTHER :	11	0.44	3.72	0.45
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	13	1.22	1.72	0.30
POST INITIATED :	47	4.00	1.09	0.48
E.COMMUNICATIONS ACTIVITIES :	62	3.33	0.81	0.39
F.INVESTMENT ENQUIRIES				
FROM CANADA :	106	1.11	2.36	0.36
FROM TERRITORIES :	107	1.11	2.72	0.40
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	10	0.00	0.18	0.02
CONNECTIONS ARRANGED :	1	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		1.11	1.63	0.28
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	74	1.66	1.63	0.33
HOST GOVERNMENT :	71	2.44	1.27	0.36
OTHER DEPARTMENT :	140	4.66	1.09	0.54
PROVINCES/MUNICIPALITIES :	74	2.88	1.72	0.45
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		5.33	1.81	0.68
LEAVE, PROFESSIONAL DEVELOP :		2.22	1.72	0.39
K.SERVICE TO OTHER MISSION PROGRAMS :		1.44	0.54	0.19
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		99.93	99.89	20.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	387
	FROM TERRIT :	933
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	153
	FROM TERRIT :	382

NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	57
--	---	----

NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	9
	-LOCALLY ENGAGED :	11