

II. Presentation of petitions and memorials and reading of the same by members or by the Clerk.

III. Reference of the same by the Mayor or Chairman to the appropriate committee, or to the Council for consideration.

IV. Third reading of By-laws.

V. The presentation of reports from Standing Committees and from Special Committees, both in the order of their appointment.

VI. The consideration of the reports of the Standing and Special Committees in the order in which they were presented unless otherwise ~~agreed~~ agreed upon by ~~the~~ members present.

VII. The first and second reading of By-laws.

VIII. The consideration of By-laws in Committee of the whole.

IX. The consideration of any business of which notice has been previously given.

X. The consideration of any business introduced by members on motion.

Notices in writing of intention to introduce a measure may be given at any time during the meeting, and shall always be entered by the Clerk on the minutes.

CONDUCT OF THE CHAIRMAN.

That the Mayor or Chairman shall preserve order and decorum, decide all questions of order, subject to an appeal to the Council, and when called upon to explain a point of order or practice, shall state the Rule applicable to the case without argument or comment.

That the Mayor or Chairman shall declare the vote on all questions, and should his declaration be disputed, may require the members voting yea and nay to rise and stand until the number for the affirmative and negative be counted.

That when the Mayor or Chairman sees fit to exercise his right of voting on any question before the Council, he shall from the Chair be at liberty to explain his vote, otherwise he shall take no part in any discussion before the Council while he remains in the chair.

13. That it shall be the duty of the Mayor or Chairman whenever he shall conceive a motion read by the introducer to be contrary to the Rules of the Council to explain the Council thereof before such motion is debated upon or put, citing the Rule applicable to the case.

CONDUCT OF MEMBERS

14. That every member previous to speaking shall rise from his seat uncovered, and address the Mayor or Chairman; confine his remarks to the question; not use indecorous language and avoid personalities.

15. That should more than one member rise at the same time to address the Chair the Mayor or Chairman shall determine who is entitled to the floor.