

TRADE TRACKING SYSTEM

89/01/18

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1988

POST : NEW YORK, CONSULATE GENERAL

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES : FROM CANADA :	2188	11.66	21.44	2.63
FROM TERRITORIES :	2108	7.83	18.66	2.15
B.VISITS TO CLIENTS IN TERRITORY :	157	4.33	4.88	0.70
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS :				
FAIRS :	26	2.66	12.33	1.27
MISSIONS :	3	0.00	2.77	0.25
CONFERENCE SEMINARS :	7	0.66	2.88	0.30
OTHER :	119	4.50	7.77	0.97
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	27	3.00	2.44	0.40
POST INITIATED :	19	5.00	1.22	0.41
E.COMMUNICATIONS ACTIVITIES :	35	1.83	1.11	0.21
F.INVESTMENT ENQUIRIES :				
FROM CANADA :	233	1.16	7.11	0.71
FROM TERRITORIES :	130	7.50	0.00	0.45
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		2.66	1.00	0.25
I.SERVICE REQUESTS FM GOV'T SOURCES :				
NGO :	2	0.16	0.00	0.01
HOST GOVERNMENT :	6	0.00	0.00	0.00
OTHER DEPARTMENT :	107	3.33	3.11	0.48
PROVINCES/MUNICIPALITIES :	264	3.16	7.00	0.82
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		15.16	1.55	1.05
LEAVE, PROFESSIONAL DEVELOP :		21.83	4.44	1.71
K.SERVICE TO OTHER MISSION PROGRAMS :		3.50	0.22	0.23
***** TOTALS *****		99.93	99.93	15.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 259
FROM TERRIT : 478

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 90

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 6
- LOCALLY-ENGAGED : 9