

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

89/05/12

FOR QUARTER 3 OF FISCAL YEAR 1988

REGION : ASIA PACIFIC

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	7067	17.87	21.17	18.71
FROM TERRITORIES :	7266	9.16	19.97	13.88
B.VISITS TO CLIENTS IN TERRITORY :	2609	11.40	11.34	10.92
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	88	3.51	3.91	3.56
MISSIONS :	156	7.46	7.38	7.13
CONFERENCE SEMINARS :	89	3.08	2.08	2.49
OTHER :	86	1.42	1.17	1.25
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	198	4.48	2.95	3.59
POST INITIATED :	418	7.22	3.23	5.06
E.COMMUNICATIONS ACTIVITIES :	120	1.48	0.53	0.98
F.INVESTMENT ENQUIRIES				
FROM CANADA :	246	1.32	1.36	1.29
FROM TERRITORIES :	406	2.14	2.14	2.06
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	23	0.18	0.34	0.25
CONNECTIONS ARRANGED :	4	0.18	0.04	0.11
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		3.73	2.55	3.03
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	149	0.85	1.02	0.90
HOST GOVERNMENT :	222	1.81	1.34	1.52
OTHER DEPARTMENT :	576	5.36	4.38	4.69
PROVINCES/MUNICIPALITIES :	436	2.36	2.53	2.35
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		7.26	3.25	5.09
LEAVE, PROFESSIONAL DEVELOP :		4.40	6.74	5.33
K.SERVICE TO OTHER MISSION PROGRAMS :		3.20	0.51	1.81
***** TOTALS *****		99.87	99.93	96.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 3349
FROM TERRIT : 4217

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 218

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 49
- LOCALLY-ENGAGED : 47