

CANADA BUSINESS COLLEGE

Introductory Announcement

BELIEVING that the most convincing evidence of what any school is likely to do, is to be found in the results of what such school has accomplished along its particular line, we shall aim at giving results in this catalogue, rather than filling its pages with idle claims not supported by such evidence. In our estimation, the testimony of leading business men regarding the efficiency of our graduates and the practical nature of our courses of training together with proofs of what our pupils have accomplished, are the best kinds of evidence.

We claim to be **THE BEST**, and to give courses of instruction very much superior to those offered by any of our Canadian contemporaries, and believe we are furnishing you with sufficient evidence in this catalogue to fully substantiate the claim. We trust you will give every page a careful perusal.

We know it is often difficult for those who have no knowledge of the standing of the different schools to decide as to **WHICH IS THE BEST**. All claim to be **THE BEST**, and this fact makes it bewildering to one who has no person of whom he can seek counsel in making his decision. We simply ask you to use your own judgment, carefully considering the matter which this catalogue contains. Our claims are honest, and our work speaks louder than many pages of idle boasting which are not backed up by results.

Examine the engravings which adorn many of the pages, and which are reproductions from specimens executed by pupils of this institution.

Hosts of our former pupils are ready to testify to the fact, that our course of training in penmanship alone has proved to be worth more to them than the entire cost of the full course of training, and yet our instruction in this subject is only a small part of the other branches taught in the institution.

For twenty-eight years our aim has been to give our students a course of instruction of a high standard, and to challenge comparison with the work of any other business school on the American continent. Our claim may sound somewhat boastful, but it is not made in that spirit, and it does us better than to have those interested call at the College to examine for themselves the results we are achieving.

The great measure of success that has attended our efforts in the past has come to us in our Mail Course Departments. The same practical courses taught here are so arranged in series of graded lessons and accompanied by typewritten material, explaining what is required, that the Mail Course Student can make material progress. To meet individual needs, special letters answering questions are prepared and are dictated to our regular office stenographers. Our Mail Course Students are given the same care and direction of expert and practical teachers, who are daily in the schoolroom in their own departments of teaching. These teachers are not theorists, but men who know how to assist those taking their lines of work and the necessary assistance is speedily given.

We feel proud of the confidence which so many of the best business houses place in us to turn out competent stenographers and book-keepers, and the best evidence of this confidence is the fact that when they need fresh office help they apply to us for it.