

302. Finance Problems: this course is based on a study of financial problems involving phases of finance administration such as the broad principles underlying the determination of an individual investment policy, administration of investment houses, commercial banks and finance companies, and problems in promotion, organization, etc. The greater part of the course deals in general with the financial problems of a business and its relations with financial institutions.

3 hours per week: 3 credits.

Text-book: C.E.Fraser, Problems in Finance.

305. Industrial Management: this course will comprise a broad survey of the field of management, particularly the management of manufacturing concerns. It is the aim of this course to train students in effective methods of approach to administrative and executive problems related to production. Necessary descriptive background is drawn largely from the manufacturing industries. Excursions to view methods at first hand form part of the course. Problems arising in the location of an enterprise, the design and construction of buildings, the selection and arrangement of equipment, the procuring of the material, and labour requirements, are considered during the first half-year. In the second half-year the course deals primarily with the conduct and control of production. Executive organization, the services of functional specialists, labour relations, production control methods, and the uses of cost accounting are among the topics considered.

3 hours per week: 3 credits.

Text-book: Schell and Thurlby, Problems in Industrial Management.

References: Lansburgh, Industrial Management

Taylor Society Bulletins.

*3rd year*

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