

EXERCISE

In the following exercise, you will activate and close shortcut menus.

1. On the desktop, point to the My Computer icon
2. Right-click the mouse *A shortcut menu appears.*
3. Point outside the shortcut menu
4. Click the left mouse button *A shortcut menu closes.*
5. On the desktop, point to a blank area
6. Right-click the mouse *A shortcut menu appears.*
7. Point outside the shortcut menu
8. Click the left mouse button *A shortcut menu closes.*
9. Point to a blank area on the taskbar
10. Right-click the mouse button *A shortcut menu appears.*
11. Close the shortcut menu

END