

23/07/91

## External Affairs and International Trade Canada

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 4 OF FISCAL YEAR 1990

POST : JAKARTA

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	553	19.33	39.50	2.16
FROM TERRITORIES :	464	6.66	10.75	0.63
B.VISITS TO CLIENTS IN TERRITORY :	393	5.66	20.25	0.98
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS FAIRS :	4	5.00	2.25	0.24
MISSIONS :	4	7.00	7.75	0.52
CONFERENCE SEMINARS :	5	4.33	2.75	0.24
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	10	3.66	0.00	0.11
POST INITIATED :	10	4.00	0.00	0.12
E.COMMUNICATIONS ACTIVITIES :	14	1.66	0.00	0.05
F.INVESTMENT ENQUIRIES FROM CANADA :	15	5.33	1.25	0.21
FROM TERRITORIES :	11	2.00	1.75	0.13
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		11.66	1.25	0.40
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	8	1.66	0.50	0.07
HOST GOVERNMENT :	2	0.33	1.25	0.06
OTHER DEPARTMENT :	24	4.33	2.75	0.24
PROVINCES/MUNICIPALITIES :	14	2.33	5.50	0.29
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		3.66	0.00	0.11
LEAVE, PROFESSIONAL DEVELOP :		7.66	1.25	0.28
K.SERVICE TO OTHER MISSION PROGRAMS :		3.00	1.25	0.14
L.TOURISM PROGRAM ACTIVITIES :		0.66	0.00	0.02
***** TOTALS *****		99.92	100.00	7.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 0  
FROM TERRIT : 834

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 19

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3  
- LOCALLY-ENGAGED : 4