130 HOW TO WRITE BUSINESS LETTERS

To a Mayor:

G. R. George, K.C.,
Mayor of Detlor, Man.
Sir:— (or Your Worship)

Archbishops should be addressed as "Most Reverend Robert Jones," and Roman Catholics as "The Most Reverend"; Bishops as "Right Reverend," and "Dear Sir." Protestant Ministers should be formally addressed:

Rev. R. B. Sloane, D.D., Calgary, Alta. Dear Dr. Sloane:—

Where the degree D.D. is not held, simply use "Dear Sir."

In the Roman Catholic Church, except for Archbishops and Bishops, it is correct to use "Venerable Father," or "Venerable Sir."

The Pope is addressed as:

"His Holiness, The Pope," or "To Our Most Holy Father, Pope Benedict XV."

Cardinals are addressed as:

"His Eminence, Cardinal Mercier," or "To His Eminence, The Most Reverend"

Jewish Rabbis as a rule are addressed as "Reverend."