Mr. Menzies who was born in Changte-ho, Honan, China, on November 29, 1916, was educated at the Universities of Toronto and Harvard. He joined the Department of External Affairs in 1940 and first served abroad as Second Secretary in Havana, in 1945-46. In 1950 Mr. Menzies was appointed Head of the Canadian Liaison Mission, Tokyo and Charge d'affaires when the Mission became an Embassy in 1952. In 1957 he was appointed High Commissioner to Malaya and concurrently Ambassador to Burma from July 1958. Mr. Menzies attended the Colombo Plan Conferences in Wellington, New Zealand in 1956 and in Saigon, South Vietnam in 1957. Mr. Menzies is at present Head of the Defence Liaison (1) Division in the Department of External Affairs in Ottawa.

Mr. Menzies is married and has two children.