

MON	3 JAN	TUE	4 JAN	WED	5 JAN	THU	6 JAN	FRI	7 JAN	8 JAN	
NEW YEAR'S DAY HOLIDAY		<ul style="list-style-type: none"> - CURRENCY CONVERSION: MONTHLY REPORTS - B - LES: PAY LIST FOR LOCALLY-ENGAGED CANADIANS - B - LES: SALARY DEDUCTION SHEET FOR LOCALLY-ENGAGED CANADIANS - B - OVERTIME - B - LEAVE AND ATTENDANCE REPORT - B 				<ul style="list-style-type: none"> - TECHNICAL SECURITY: CERTIFICATE OF DESTRUCTION - C 		<ul style="list-style-type: none"> - FINANCE: REMITTANCE STATEMENT - B - FINANCE: TELEGRAPHIC INPUT FINANCIAL DATA - B 			
EVENING		EVENING		EVENING		EVENING		EVENING		EVENING	
										SUN	
										9 JAN	

A = As required reports B = Reports which ALL missions must provide on a regular basis C = Reports which small missions are NOT expected to complete