

04/03/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1993

POST : PARIS

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	505	9.16	13.46	2.30
FROM TERRITORIES :	512	7.50	11.53	1.95
B.VISITS TO CLIENTS IN TERRITORY :	220	6.66	3.84	0.90
C.EXPORT/TRADE/POLICY FAIRS :	20	3.33	1.92	0.45
PROJECTS AND EVENTS MISSIONS :	10	3.33	5.00	0.85
CONFERENCE SEMINARS :	8	2.50	1.15	0.30
OTHER :	8	1.66	0.76	0.20
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	25	4.16	1.53	0.45
POST INITIATED :	20	4.16	1.53	0.45
E.COMMUNICATIONS ACTIVITIES :	6	3.33	0.76	0.30
F.INVESTMENT ENQUIRIES FROM CANADA :	70	4.16	5.76	1.00
FROM TERRITORIES :	55	6.66	6.15	1.20
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	80	0.83	3.84	0.55
CONNECTIONS ARRANGED :	35	0.83	3.84	0.55
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		2.50	1.15	0.30
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	16	1.66	1.15	0.25
HOST GOVERNMENT :	6	1.66	1.15	0.25
OTHER DEPARTMENT :	20	4.16	1.92	0.50
PROVINCES/MUNICIPALITIES :	6	1.66	0.76	0.20
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		11.66	1.92	0.95
LEAVE, PROFESSIONAL DEVELOP :		16.66	7.69	2.00
K.SERVICE TO OTHER MISSION PROGRAMS :		1.66	0.00	0.10
L.TOURISM PROGRAM ACTIVITIES :		0.00	23.07	3.00
***** TOTALS *****		99.89	99.88	19.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 30
 FROM TERRIT : 10
 NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 254
 FROM TERRIT : 55

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 10

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 6
 -LOCALLY ENGAGED : 13