

19/05/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1994

POST : JAKARTA

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 1380	14.00	30.75	1.65
FROM TERRITORIES	: 1364	6.33	19.25	0.96
B.VISITS TO CLIENTS IN TERRITORY	: 261	6.33	26.75	1.26
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 7	12.00	1.75	0.43
MISSIONS	: 5	2.66	3.75	0.23
CONFERENCE SEMINARS	: 8	8.66	0.25	0.27
OTHER	: 5	16.66	7.25	0.79
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 20	3.66	0.50	0.13
POST INITIATED	: 38	6.33	0.00	0.19
E.COMMUNICATIONS ACTIVITIES	: 11	3.00	0.00	0.09
F.INVESTMENT ENQUIRIES				
FROM CANADA	: 19	0.66	3.50	0.16
FROM TERRITORIES	: 8	0.33	0.50	0.03
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 0	0.00	0.00	0.00
CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST	: 0	0.66	0.00	0.02
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 5	1.00	0.25	0.04
HOST GOVERNMENT	: 18	3.33	0.00	0.10
OTHER DEPARTMENT	: 23	3.33	0.50	0.12
PROVINCES/MUNICIPALITIES	: 31	3.00	2.75	0.20
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	: 3	3.33	0.00	0.10
LEAVE, PROFESSIONAL DEVELOP	: 2	2.66	1.50	0.14
K.SERVICE TO OTHER MISSION PROGRAMS	: 2	2.00	0.75	0.09
L.TOURISM PROGRAM ACTIVITIES	: 0	0.00	0.00	0.00
***** TOTALS *****		99.93	100.00	7.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 148
FROM TERRIT : 81
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 571
FROM TERRIT : 60

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 7

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA BASED : 3
- LOCALLY ENGAGED : 4