02/06/92 External Affairs and International Trade Canada

TSRPT02E

## TRADE TRACKING SYSTEM

## WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT FOR QUARTER 3 OF FISCAL YEAR 1991

POST : MILAN					
POST : MILAN			OFFIC	ER-TIME	TOTAL-TIME
	ATTTA				PERSON-QTR
	NUP	IDER (	LANADA	LOC-ENG	PERSON-QIR
	10000				
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 39	290	16.33	17.25	1.18
FROM TERRITORIES	PAN.	233	2.33	13.25	0.60
	43				
A DOMESTIC TO THE PROPERTY OF	N. STORY	144	7 66	17.25	0.92
B.VISITS TO CLIENTS IN TERRITORY	•	144	7.00	17.23	0.52
C.EXPORT/TRADE/POLICY FAIRS	:	13		11.75	
PROJECTS AND EVENTS MISSIONS	:	3	4.00	1.75	0.19
CONFERENCE SEMINARS		10	2.66	1.75	0.15
OTHER		1		1.00	0.05
OINER	•	_	0.55	1.00	
				the same	
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 54	4	1.00	2.50	
POST INITIATED		10	2.33	2.50	0.17
	177				
180 CA September 180 TO Could Strate Original Community	100	6	2.33	0.50	0.09
E.COMMUNICATIONS ACTIVITIES		0	2.33	0.50	0.03
F. INVESTMENT ENQUIRIES FROM CANADA	1797	38	8.33	1.50	
FROM TERRITORIES		43	9.00	5.00	0.47
TROIT IDIRCITORIES	13.37				
THE PARTY OF THE P	SCHOOL		2.33	1 00	0.11
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	SHIPPY	9			
CONNECTIONS ARRANGED	1000	26	1.66	6.50	0.31
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST	* 620		5.00	3.50	0.29
M.FARITCEI W IN TROO RED EVENTS COIDED TOST	1931				
NGO	TERNS	7	0 66	0.00	0.02
I.SERVICE REQUESTS FM GOV'T SOURCES NGO					
HOST GOVERNMENT		14	2.00	0.00	
OTHER DEPARTMENT	4. E. C.	20	3.66	0.00	
PROVINCES/MUNICIPALITIES	FEV 28	16	2.00	1.50	0.12
I NOVINCED/HONIGITHEITIES					
TO THE PROPERTY OF THE PARTY OF	1		11 66	0.00	0.35
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN					
LEAVE, PROFESSIONAL DEVELOP	:		3.66	11.50	0.57
K.SERVICE TO OTHER MISSION PROGRAMS	M.DILE		6.33	0.00	0.19
K.BEKVICE TO OTHEK MIBBION TROOMERS	Maria.				
			0.00	0.00	0.00
L.TOURISM PROGRAM ACTIVITIES	100		0.00	0.00	
**** TOTALS ****			99.92	100.00	7.00
	EDOM	CANAD	7 .	16	
NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM	CANAD	A .	10	
	FROM	TERRI	T:	0	
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM	CANAD	A :	63	
	FROM	TERRI	T:	119	
		1 1 1 1 1 1	1000	Waller of the Contract of the	
WHITE OF DEED ADDITIONS CONTINUED ON			an kines	16	
NUMBER OF PEMD APPLICATIONS COMMENTED ON			100	10	

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 3
-LOCALLY ENGAGED : 4