

TRADE TRACKING SYSTEM

87/09/18

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1987

POST : JAKARTA

		NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES	FROM CANADA :	372	21.25	31.66	1.80
	FROM TERRITORIES :	213	5.00	23.33	0.90
B. VISITS TO CLIENTS IN TERRITORY	VISITS :	133	21.25	15.00	1.30
C. EXPORT PROMOTION PROJECTS & EVENTS	FAIRS :	0	0.00	0.00	0.00
	MISSIONS :	2	6.25	5.00	0.40
	OTHER :	2	5.00	0.00	0.20
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED		0	0.00	0.00	0.00
E. INVESTMENT/PROMOTION ENQUIRIES	FROM CANADA :	1	1.25	0.00	0.05
	FROM TERRITORIES :	1	1.25	0.00	0.05
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	CONNECTIONS ARRANGED :	15	3.75	3.33	0.25
		5	1.25	2.33	0.12
G. PARTICIP'T'N IN PROG-RELATED EVENTS IN CANADA		0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS		4	3.50	1.00	0.17
	FROM OTHER GOV'T SOURCES- CONTACTS :	12	8.25	6.66	0.53
	- REPORTS :	4	2.50	0.00	0.10
I. ADMINISTRATION:	PROGRAM MANAGEMENT & ADMIN. :		7.00	0.00	0.28
	LEAVE, PROFESSIONAL DEVELOP :		10.00	1.66	0.45
J. SERVICE TO OTHER MISSION PROGRAMS			2.50	10.00	0.40
***** TOTALS *****			100.00	99.97	7.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 63
FROM TERRIT : 162

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 46

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 4
- LOCALLY-ENGAGED : 3