

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

89/05/12

FOR QUARTER 3 OF FISCAL YEAR 1988

POST : BUENOS AIRES

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	265	18.00	34.00	1.38
FROM TERRITORIES :	320	7.00	13.00	0.53
B. VISITS TO CLIENTS IN TERRITORY :	99	4.00	8.00	0.32
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	0.00	0.00	0.00
MISSIONS :	1	1.00	0.00	0.02
CONFERENCE SEMINARS :	3	0.00	8.00	0.24
OTHER :	4	1.00	10.00	0.32
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	18	3.00	3.00	0.15
POST INITIATED :	15	3.00	3.00	0.15
E. COMMUNICATIONS ACTIVITIES :	3	1.00	0.00	0.02
F. INVESTMENT ENQUIRIES				
FROM CANADA :	1	0.00	0.00	0.00
FROM TERRITORIES :	6	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		10.00	0.00	0.20
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	4	0.00	0.00	0.00
HOST GOVERNMENT :	14	2.00	1.00	0.07
OTHER DEPARTMENT :	28	4.00	3.00	0.17
PROVINCES/MUNICIPALITIES :	5	0.00	0.00	0.00
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.00	3.00	0.29
LEAVE, PROFESSIONAL DEVELOP :		32.00	13.00	1.03
K. SERVICE TO OTHER MISSION PROGRAMS :		4.00	1.00	0.11
***** TOTALS *****		100.00	100.00	5.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 58
FROM TERRIT : 116

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 9

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 3