

TRADE TRACKING SYSTEM

90/06/20

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 4 OF FISCAL YEAR 1989

WORLD TOTALS

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	31980	15.54	24.25	78.73
FROM TERRITORIES :	36425	9.98	19.14	57.92
B.VISITS TO CLIENTS IN TERRITORY :	10758	11.55	10.85	43.74
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	397	3.82	8.24	24.07
MISSIONS :	466	6.16	7.23	26.31
CONFERENCE SEMINARS :	374	3.09	2.73	11.36
OTHER :	859	2.01	1.98	7.80
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	924	3.38	2.04	10.48
POST INITIATED :	1254	5.12	2.26	14.15
E.COMMUNICATIONS ACTIVITIES :	596	1.65	0.50	4.10
F.INVESTMENT ENQUIRIES				
FROM CANADA :	952	1.55	1.28	5.52
FROM TERRITORIES :	2385	2.11	2.11	8.28
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	553	0.31	1.05	2.76
CONNECTIONS ARRANGED :	210	0.35	0.63	1.96
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		3.43	1.87	10.21
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	832	1.31	0.85	4.20
HOST GOVERNMENT :	926	1.35	1.02	4.62
OTHER DEPARTMENT :	1344	2.77	1.78	8.81
PROVINCES/MUNICIPALITIES :	1176	2.46	1.72	8.11
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		11.43	2.48	26.28
LEAVE, PROFESSIONAL DEVELOP :		5.63	4.70	20.12
K.SERVICE TO OTHER MISSION PROGRAMS :		4.87	1.18	11.47
***** TOTALS *****		99.87	99.89	391.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 8970  
FROM TERRIT : 13874

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 1214

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 185  
- LOCALLY-ENGAGED : 206