

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

91/01/09

FOR QUARTER 2 OF FISCAL YEAR 1990

POST : LONDON

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	474	10.12	13.55	2.03
FROM TERRITORIES :	1171	6.00	15.77	1.90
B.VISITS TO CLIENTS IN TERRITORY :	117	7.75	3.22	0.91
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	2	0.12	1.11	0.11
MISSIONS :	18	5.87	0.55	0.52
CONFERENCE SEMINARS :	4	1.25	0.33	0.13
OTHER :	10	2.62	0.22	0.23
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	66	6.25	0.22	0.52
POST INITIATED :	105	10.00	0.77	0.87
E.COMMUNICATIONS ACTIVITIES :	3	0.12	0.00	0.01
F.INVESTMENT ENQUIRIES				
FROM CANADA :	30	1.37	0.00	0.11
FROM TERRITORIES :	94	2.50	0.22	0.22
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	24	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	218	2.00	6.66	0.76
HOST GOVERNMENT :	44	1.37	0.55	0.16
OTHER DEPARTMENT :	137	3.50	1.11	0.38
PROVINCES/MUNICIPALITIES :	139	4.37	2.33	0.56
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		4.37	3.33	0.65
LEAVE, PROFESSIONAL DEVELOP :		17.87	5.55	1.93
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
L.TOURISM PROGRAM ACTIVITIES :		12.50	44.44	5.00
***** TOTALS *****		99.95	99.93	17.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 342
FROM TERRIT : 135

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 54

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 8
- LOCALLY-ENGAGED : 9