

29/06/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1991

REGION : AFRICA MIDDLE-EAST

| | NUMBER | % OFFICER-TIME CANADA | LOC-ENG | TOTAL-TIME PERSON-QTR |
|--|---------|--------------------------|---------|--------------------------|
| A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA | : 3234 | 18.13 | 28.60 | 8.44 |
| FROM TERRITORIES | : 3095 | 14.60 | 21.60 | 6.51 |
| B. VISITS TO CLIENTS IN TERRITORY | : 1369 | 10.93 | 17.00 | 5.04 |
| C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS | | | | |
| FAIRS | : 10 | 2.33 | 3.90 | 1.13 |
| MISSIONS | : 38 | 9.66 | 8.60 | 3.17 |
| CONFERENCE SEMINARS | : 6 | 0.00 | 0.75 | 0.15 |
| OTHER | : 19 | 1.26 | 0.85 | 0.36 |
| D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED | : 64 | 3.53 | 1.85 | 0.90 |
| POST INITIATED | : 112 | 4.00 | 3.30 | 1.26 |
| E. COMMUNICATIONS ACTIVITIES | : 23 | 1.33 | 0.70 | 0.34 |
| F. INVESTMENT ENQUIRIES FROM CANADA | : 30 | 0.66 | 0.60 | 0.22 |
| FROM TERRITORIES | : 127 | 1.26 | 1.45 | 0.48 |
| G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA | : 14 | 0.60 | 1.00 | 0.29 |
| CONNECTIONS ARRANGED | : 14 | 0.06 | 0.80 | 0.17 |
| H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST | : 2.66 | 0.75 | 0.55 | |
| I. SERVICE REQUESTS FM GOV'T SOURCES | | | | |
| NGO | : 29 | 0.46 | 0.95 | 0.26 |
| HOST GOVERNMENT | : 99 | 2.53 | 1.15 | 0.61 |
| OTHER DEPARTMENT | : 60 | 1.93 | 0.90 | 0.47 |
| PROVINCES/MUNICIPALITIES | : 60 | 1.46 | 0.70 | 0.36 |
| J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. | : 3.13 | 0.15 | 0.50 | |
| LEAVE, PROFESSIONAL DEVELOP | : 5.80 | 3.00 | 1.47 | |
| K. SERVICE TO OTHER MISSION PROGRAMS | : 13.60 | 1.40 | 2.32 | |
| L. TOURISM PROGRAM ACTIVITIES | : 0.00 | 0.00 | 0.00 | |
| ***** TOTALS ***** | | 99.92 | 100.00 | 35.00 |

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|--|-------|
| NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA | : 83 |
| FROM TERRIT | : 233 |
| NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA | : 500 |
| FROM TERRIT | : 836 |
| NUMBER OF PEMD APPLICATIONS COMMENTED ON | : 33 |
| NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED | : 15 |
| -LOCALLY ENGAGED | : 20 |