

Ottawa, December 28th, 1937.

MEMORANDUM FOR MISS ZAVITSKE:Re: Special book of clippings for the Prime Minister.

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I send, herewith, for your information and retention, a copy of a memorandum dated December the 20th, setting forth the procedure on this subject.

It will greatly facilitate the work of dealing with clippings if any clippings released by Mr. King for fyle, were sent immediately to me, whether they are to be fyled eventually at Laurier House or at the East Block. This is necessary to ensure Mr. Measures' special collections being as complete as possible. After the clippings released by Mr. King have been sent up here and gone through for this purpose, those which should be fyled at Laurier House will be sent up to you marked ~~for this purpose~~ ^{accordingly}.

My understanding is that all personal biographical clippings and all clippings relating to William Lyon Mackenzie are to be fyled at Laurier House, except, of course, duplicates which are kept in duplicate fyles here.

I shall be obliged if you will bring the subject matter of these two memoranda to the attention of Mr. Handy and Miss Moore and ask their co-operation in the return of clippings released by Mr. King.

E. A. P.

W.L.M. King Papers, Memoranda and Notes, 1933-1939
(M.G. 26, J 4, volume 184, pages C130013-C130565A)

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