

initiated, admitted by card, initiated by dispensation, suspended, re-instated, and who have withdrawn, during his term—together with the names and occupations of those suspended, expelled, and rejected, with the dates, and causes of expulsion, the number who violate the Pledge, how many sign over, and how many violate it the second time, the number of deaths, and the whole number of actual contributing members—the amount of receipts for initiation fees and dues, with the per centage due the Grand Division—the amount expended for benefits, with the amount on hand—and, with the W. P., certify to the same. He shall perform, such other duties as may be required of him by the Division or his charge; and deliver up to his successor, within one week, from the expiration of his term, all books, papers, or other property in his possession, belonging to his office.

Sect. 4.—The A. R. S. shall be an aid to the R. S., under whose direction he shall act. He shall render such assistance to the R. S. in the performance of his duties, as he or the Division may require of him.

Sect. 5.—It shall be the duty of the F. S. to keep just and true accounts between the Division and its members; credit the amounts paid, and pay the same over to the T. immediately, taking his receipt. He shall, just previous to the close of his term, notify every member who is two months or more in arrears, of the amount due by him to the Division, adding $7\frac{1}{2}$ to each notice. At the end of his term he shall make out for the Division, a full report; and furnish the R. S. with the amount of receipts for initiation fees and dues during his term, with any other information connected with his office, necessary to enable the R. S. to prepare correct returns for the Grand Division. He shall perform such other duties as the Division or his charge shall require of him. He shall deliver up to his