

The *Historical Division* is responsible for the archival activities of the Department; for historical work in the sphere of foreign affairs; and for the preparation of background material on international issues for use in the Department. The division deals with requests from scholars interested in Canada's external relations for access to departmental records and assists them in their research when this is possible. It also conducts the Department's recently-inaugurated program of oral history.

One of the major tasks of this division is the compilation and editing of state papers in the continuing series entitled *Documents on Canadian External Relations*, three volumes of which have already been published. The fourth is in production, and editorial work on two further volumes, which will bring the series down to 1940, is well advanced.

The *Bureau of Co-ordination* co-ordinates and develops policies concerning provincial participation in Canada's international relations and Canada's role in the institutions and activities of the Commonwealth and of La Francophonie. It comprises three divisions: Federal-Provincial Co-ordination, Commonwealth Institutions and Francophone Institutions.

The *Federal-Provincial Co-ordination Division* is concerned with the federal-provincial aspects of Canada's international relations. The division's primary responsibility is to maintain liaison with the provinces concerning their interests in international affairs and to facilitate their international activities in a manner that will fully meet provincial objectives and be consistent with a unified Canadian foreign policy. Thus the division carries out a liaison function at both provincial and federal levels of government. On the provincial level, it is in regular contact with officials of the provinces and, in conjunction with provincial authorities, seeks to establish closer working relations and more effective procedures for consultation. On the federal level, the division works closely with other departments and agencies to ensure that full account is taken of provincial interests abroad. The division co-ordinates the activities of other divisions of the Department and of Canadian posts when these relate to areas of provincial interest.

In carrying out these purposes, the Federal-Provincial Co-ordination Division is engaged primarily in the following activities: It assists in making arrangements for visits abroad by provincial representatives, as well as for visits of foreign personalities to the provinces. It also attempts to ensure that the provinces are adequately represented on Canadian delegations to international conferences and organizations. With respect to Canada's program of assistance to developing countries, the division seeks to ensure that provincial aid projects are co-ordinated with the activities of the Canadian International Development Agency, and with the development-assistance programs for which CIDA is responsible. The division is also responsible for consulting with the provinces with respect to the conclusion of treaties, conventions and other formal agreements between Canada and foreign countries when these touch on areas of provincial or joint federal-provincial jurisdiction.