

TRADE TRACKING SYSTEM

91/01/09

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1990

REGION : UNITED STATES

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	7278	13.02	18.61	19.41
FROM TERRITORIES :	5679	8.85	11.94	12.70
B.VISITS TO CLIENTS IN TERRITORY :	1348	7.22	6.71	8.24
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	121	4.14	10.21	9.18
MISSIONS :	68	2.77	6.41	5.85
CONFERENCE SEMINARS :	94	2.51	2.45	2.95
OTHER :	86	1.81	1.35	1.84
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	62	1.18	0.68	1.06
POST INITIATED :	145	2.38	2.20	2.71
E.COMMUNICATIONS ACTIVITIES :	69	1.44	1.68	1.89
F.INVESTMENT ENQUIRIES				
FROM CANADA :	176	1.30	0.28	0.84
FROM TERRITORIES :	360	3.79	1.18	2.69
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	63	0.36	0.50	0.53
CONNECTIONS ARRANGED :	39	0.53	0.77	0.80
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		1.18	0.80	1.14
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	59	0.34	0.24	0.34
HOST GOVERNMENT :	196	1.36	0.58	1.08
OTHER DEPARTMENT :	135	1.24	0.47	0.94
PROVINCES/MUNICIPALITIES :	356	1.85	1.50	1.96
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		16.65	2.71	10.06
LEAVE, PROFESSIONAL DEVELOP :		11.73	5.32	9.48
K.SERVICE TO OTHER MISSION PROGRAMS :		3.02	0.44	1.79
L.TOURISM PROGRAM ACTIVITIES :		11.22	22.88	21.52
***** TOTALS *****		99.89	99.91	119.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 2116
FROM TERRIT : 2440

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 1211

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 49
- LOCALLY-ENGAGED : 70