

TRADE TRACKING SYSTEM

87/12/23

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1987

POST : JAKARTA

	NUMBER	% OFFICER-TIME CANADA	TOTAL-TIME LOC-ENG	PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	: 200	37.00	36.66	2.58
FROM TERRITORIES	: 138	15.75	26.00	1.41
B. VISITS TO CLIENTS IN TERRITORY	VISITS : 120	30.00	6.66	1.40
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	: 4	3.75	5.00	0.30
MISSIONS	: 4	2.50	1.66	0.15
OTHER	: 0	0.00	0.00	0.00
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	: 0	0.00	0.00	0.00
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	: 0	0.00	0.00	0.00
FROM TERRITORIES	: 3	1.25	0.00	0.05
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	: 0	0.00	0.00	0.00
CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
G. PARTICPT'N IN PROG-RELATED EVENTS IN CANADA	: 0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	: 1	1.25	0.00	0.05
FROM OTHER GOV'T SOURCES- CONTACTS	: 24	0.75	10.00	0.33
- REPORTS	: 0	0.00	0.00	0.00
I. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.		4.25	0.00	0.17
LEAVE, PROFESSIONAL DEVELOP		1.50	2.33	0.13
J. SERVICE TO OTHER MISSION PROGRAMS		2.00	11.66	0.43
***** TOTALS *****		100.00	99.97	7.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 62
FROM TERRIT : 156

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 23

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 4
- LOCALLY-ENGAGED : 3