

TRADE TRACKING SYSTEM

90/06/20

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 4 OF FISCAL YEAR 1989

POST : BUDAPEST

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	312	30.00	25.00	0.55
FROM TERRITORIES :	249	20.00	25.00	0.45
B.VISITS TO CLIENTS IN TERRITORY :	105	15.00	25.00	0.40
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	0.00	2.00	0.02
MISSIONS :	6	10.00	3.00	0.13
CONFERENCE SEMINARS :	1	0.00	2.00	0.02
OTHER :	16	0.00	4.00	0.04
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	12	2.00	3.00	0.05
POST INITIATED :	18	2.00	0.00	0.02
E.COMMUNICATIONS ACTIVITIES :	9	0.00	2.00	0.02
F.INVESTMENT ENQUIRIES FROM CANADA :	32	5.00	0.00	0.05
FROM TERRITORIES :	3	1.00	0.00	0.01
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		4.00	0.00	0.04
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	9	1.00	2.00	0.03
OTHER DEPARTMENT :	19	3.00	1.00	0.04
PROVINCES/MUNICIPALITIES :	10	3.00	1.00	0.04
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		2.00	0.00	0.02
LEAVE, PROFESSIONAL DEVELOP :		0.00	5.00	0.05
K.SERVICE TO OTHER MISSION PROGRAMS :		2.00	0.00	0.02
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 124
FROM TERRIT : 131

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 9

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 1