

- Functions of The Council** 8. The Council shall have the authority to enact all regulations necessary or desirable for the proper conduct of the affairs of the Corporation, and shall notify the same as requisite, to all concerned.
- Meetings:— Council, Special And Annual** 9. Meetings of the Council may be called at any time by the President or Secretary. Special General Meetings may be called by the President or Secretary at any time, and shall also be called by the Secretary on the written request of any Trustee, member of the Council, or any five members; but only that business for which the special meeting is called may be dealt with thereat. One month's notice in writing shall be given for all General meetings, and the Annual General Meeting shall be held during the third week of the month of April.
- Definition of 'Council' and 'General' Meetings** 10. The conduct and powers of meetings of the Council and of general meetings shall be respectively those of meetings of Boards of Directors and of meetings of Shareholders of a Commercial Company incorporated under the Dominion Companies Act (Canada) except as herein or by law otherwise provided.
- Quorum** 11. Three members shall constitute a quorum of the Council, and fifteen members, that of a General or Annual Meeting.
- Proxy** 12. Only those Directors representing Provinces other than Quebec, may vote by proxy.
- Raising Funds** 13. It shall be permissible for the Corporation or any Provincial or District Branch or any Committee to raise funds for the purpose of the Corporation by collection or subscription or by grants from governments, Federal, Provincial or Municipal, or by grants from patriotic or other societies, or by any other method consistent with the dignity of the cause.
- Banking and Financing** 14. The funds of the Dominion Headquarters shall be deposited in a Chartered Bank subject to the conditions required by such Bank in certification of the names and authority of such officers of the Corporation as the Council may designate to represent the Corporation in negotiation with such Bank.
The administration expenses of Dominion Headquarters shall be liquidated by a pro rata deduction from the annual government grant, on the basis of Provincial distribution thereof.
- Signing of Cheques and Official Instruments** 15. All cheques or instruments issued at Headquarters must be signed by the President and Secretary-Treasurer, and countersigned by any one of the three Charter Trustees of the Corporation.
- Audit** 16. At the Annual general meeting there shall be appointed as Auditor, a Chartered Accountant, who shall annually make report of his findings to the Council, in time for the annual meeting.
- Withdrawal of Members** 17. Any member may withdraw from the Corporation on giving written intimation to the Corporation of desire to do so.
- Removal of Officers** 18. Any Officer of the Corporation may be suspended or expelled therefrom, for reasonable cause.
- Seal of the Corporation** 19. The Seal of the Corporation shall be of such design as the Council approves of in resolution, and shall be kept in the custody of the Secretary-Treasurer who shall affix it to all instruments issued by the Corporation and signed by the authorized officials.

BRANCHES

- Formation of Provincial or District Branches** 20. Organization of Provincial or District Branches of the Corporation may be effected through application to the Council, which application shall be on the form and in the manner prescribed by the Council, and shall include the names of three proposed Trustees. Application for organization of District Branches must be made through, and approved by the Provincial Branch. Should the application be granted, the proposed Branch will be given a Sub-Charter, and forthwith shall become responsible for carrying out the objects of the Corporation within its allotted district, provided that the Bank account of any and each Branch shall be in the name of the Corporation, and that no Branch may in any way engage the credit of the Corporation as a whole, and further: that its local regulations regarding interments shall only be effective upon a resolution of the Council approving the same.
- Local Committees** 21. Local Committees may be formed, if in the opinion of a Provincial Headquarters Branch the formation of District Branches would be too cumbersome, or such may be formed by the Council in any Province where Provincial Headquarters do not exist; and such local Committee subsequent to their authorized formation, shall be subject to report to Provincial or Dominion Headquarters in the same manner as District Branches.
- Women's Auxiliaries** 22. A Women's Auxiliary may be formed by any Branch and may make such By-Laws and regulations as it deems necessary.
- Vacancies in Branch Trusteeship** 23. Vacancies amongst the Trustees of a Branch shall be filled by the Council on nomination of the Branch.
- Records and Branch Returns to Headquarters** 24. All Provincial and District Branches must keep similar books and Registers to those kept at Headquarters and must on due date, make Quarterly and Annual returns to Headquarters on the Forms, and in the manner prescribed by the Council.
- Branch Autonomy** 25. Branches may make regulations adaptable to their local conditions, but not contrary in principle to the Constitution and By-Laws of the Corporation.
- Provincial and District Branch Relationship** 26. Provincial Headquarters Branches to which allotment of the Federal Grant is made by Dominion Headquarters must assist therefrom District Branches within their Province, in proportion to the work accomplished by such District Branch or Branches. District Branches subsequent to the granting to them of Sub-Charter by the Dominion Headquarters will make the required returns to Dominion Headquarters through their respective Provincial Headquarters Branch.
- Notices to Branches** 27. After the formation of any Branch, notices herein provided to be given by the Secretary, shall be sufficiently given, if given to the Secretary of such Branch who shall transmit the said notices to the members within one week after their receipt by him, but his failure to transmit any notice shall not invalidate the procedure at a meeting of the Corporation and such committee as shall be formed according to By-Law 20
- Financial Statement to Headquarters** 28. It shall be obligatory for all branches of the Corporation to show in their annual Financial Statement to Headquarters, that they have, by membership fees, solicitation, or other means, augmented the financial assistance given them from Dominion Headquarters, through the Federal Grant.
- Revocation of Sub-Charter** 29. Any Sub-Charter granted by Dominion Headquarters of the Corporation may be revoked by resolution of the Dominion Council, for cause.
- Perpetual Care and Marking of Graves** 30. All graves bought by the Corporation or its Branches (wherever possible) must be such as are under perpetual care of the Cemetery Authorities, and every grave must be marked within six months after interment, if possible, by which ever Branch is responsible therefor, with a Memorial Marker, the design, material, and maximum cost of which must be as consistent as possible with the standard set by the Council in its regulations.
- Proviso** 31. Branches already formed, shall be deemed to have been formed subject to these By-Laws and shall continue to operate thereunder.
- Repeal of Previous By-Laws** 32. All previous By-Laws of this Corporation as enacted in 1921, are forthwith repealed.
- Amendment of By-Laws** 33. These By-Laws may be amended by a two-thirds vote of the members of a Council meeting specially called for that purpose, provided notice of the proposed amendment or amendments is given to the members of the Council at least one month in advance, but such variation or amendment shall not be in force or acted upon until the approval of the Secretary of State of Canada has been obtained.