

shall audit all bills presented for payment, and no account shall be paid without the sanction of the Committee or of the Board; and they shall annually submit to the Board, at its regular or at a special meeting in March, an estimate of the amount required for school services for the year.

SECTION 3.—The Committee on School-buildings and Real Estate shall have charge of all real estate and school-buildings which may be owned or leased by the Board. They shall consider all propositions for the erection of new buildings, or the alteration or repairs of old buildings, warming and ventilating of school-houses, and generally all matters connected with school-buildings; and shall report in writing to the Board.

SECTION 4.—Should a necessity arise for the appointment of a teacher during the recess of the Board, it shall be the duty of the Committee on Teachers and Salaries to make the appointment, which is, however, to be subject to the approval of the Board. All applications from persons desiring to be appointed teachers shall be referred to the Committee for their consideration, and the Committee shall, under the general direction of the Board, distribute the several teachers through the schools, and discharge such duties in this connection as the Board may direct. All salaries shall remain as fixed by the Board, but the Committee may, at any time, make such recommendations respecting the salaries of particular teachers as, in their judgment, the good of the public service may demand.

SECTION 5.—The Committee on Contingencies shall consider and report upon every proposition requiring the expenditure of money, except it be for salaries, before it is finally acted upon by the Board. They shall