

TRADE TRACKING SYSTEM

89/01/18

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1988

POST : BRIDGETOWN

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	242	15.00	40.00	0.55
FROM TERRITORIES :	56	5.00	12.00	0.17
B.VISITS TO CLIENTS IN TERRITORY :	55	15.00	10.00	0.25
C.EXPORT/TRADE/POLICY FAIRS :	0	0.00	0.00	0.00
PROJECTS AND EVENTS MISSIONS :	0	0.00	0.00	0.00
CONFERENCE SEMINARS :	1	2.00	0.00	0.02
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	1	2.00	2.00	0.04
POST INITIATED :	7	15.00	2.00	0.17
E.COMMUNICATIONS ACTIVITIES :	1	2.00	1.00	0.03
F.INVESTMENT ENQUIRIES FROM CANADA :	6	5.00	2.00	0.07
FROM TERRITORIES :	1	2.00	1.00	0.03
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	1	1.00	2.00	0.03
HOST GOVERNMENT :	3	10.00	3.00	0.13
OTHER DEPARTMENT :	2	5.00	5.00	0.10
PROVINCES/MUNICIPALITIES :	1	1.00	5.00	0.06
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		5.00	0.00	0.05
LEAVE, PROFESSIONAL DEVELOP :		0.00	15.00	0.15
K.SERVICE TO OTHER MISSION PROGRAMS :		15.00	0.00	0.15
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 23
FROM TERRIT : 32

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 1

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 1