

TRADE TRACKING SYSTEM

87/12/23

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1987

POST : LAGOS

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT ENQUIRIES				
FROM CANADA	501	17.00	32.00	0.98
FROM TERRITORIES	1056	16.50	42.50	1.18
B. VISITS TO CLIENTS IN TERRITORY VISITS	104	20.00	7.00	0.54
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	0	0.00	0.00	0.00
MISSIONS	0	0.00	0.00	0.00
OTHER	0	0.00	0.00	0.00
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	2	0.00	5.00	0.10
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	2	2.50	0.00	0.05
FROM TERRITORIES	5	1.50	2.50	0.08
F. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	0	0.00	0.00	0.00
CONNECTIONS ARRANGED	0	0.00	0.00	0.00
G. PARTICPT'N IN PROG-RELATED EVENTS IN CANADA	0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	2	2.50	0.00	0.05
FROM OTHER GOV'T SOURCES- CONTACTS	12	6.50	0.00	0.13
- REPORTS	0	0.00	0.00	0.00
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.		10.00	5.00	0.30
LEAVE, PROFESSIONAL DEVELOP		0.00	6.00	0.12
J. SERVICE TO OTHER MISSION PROGRAMS		23.50	0.00	0.47
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 20  
FROM TERRIT : 487

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 6

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2  
- LOCALLY-ENGAGED : 2