Assistant Governor General's Secretary, Mr.C.J. Jones, to Pope, dated June 4th, as follows:

What am I to do with the Proclamation re Dept. of External Affairs for H.E. signature?

At the top of this private handwritten letter Pope wrote:

I suggested to Jones the expediency of sending this Proclamation to England for His Excellency's signature.

Lerd Grey was in Ottawa in May; had sailed for England for a quick visit at the end of May or first of June; he was back in Canada in July and made a tour through the West in August. He concluded his extended term of office in October and sailed finally for England on October 13, 1911.

Official Notification

Before the end of the same month (June 30th), Mr. Pope addressed circular letters to the Deputy Ministers of all the other Departments informing them of the creation and functions of the new Department. In these he said:

I am directed by the First Minister to enclose to you, for your information and guidance, copy of a Minute of the Privy Council, approved by the Governor General on the 1st June 1909, defining the functions of the Department of External Affairs.

You will observe therefrom that in future all despatches communicated by His Excellency to his Ministers will be referred to the various departments through the Department of External Affairs. In the case of those despatches which are simply referred by command, the replies thereto should be communicated direct to the Governor General's Secretary as heretofore, the Department of External Affairs being at the same time notified that the matter has been dealt with.