

04/03/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1993

SUB-REGION: EAST EUROPE

| | NUMBER | % OFFICER-TIME | | TOTAL-TIME PERSON-QTR |
|---|--------|----------------|---------|--------------------------|
| | | CANADA | LOC-ENG | |
| A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA : | 1898 | 25.50 | 33.44 | 4.54 |
| FROM TERRITORIES : | 1615 | 10.00 | 21.00 | 2.49 |
| B.VISITS TO CLIENTS IN TERRITORY : | 211 | 7.33 | 8.66 | 1.22 |
| C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS | | | | |
| FAIRS : | 6 | 2.16 | 4.88 | 0.57 |
| MISSIONS : | 11 | 5.16 | 2.66 | 0.55 |
| CONFERENCE SEMINARS : | 3 | 0.16 | 0.77 | 0.08 |
| OTHER : | 5 | 0.00 | 0.33 | 0.03 |
| D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED : | 19 | 2.66 | 1.55 | 0.30 |
| POST INITIATED : | 30 | 3.66 | 2.33 | 0.43 |
| E.COMMUNICATIONS ACTIVITIES : | 5 | 0.83 | 0.00 | 0.05 |
| F.INVESTMENT ENQUIRIES FROM CANADA : | 45 | 3.00 | 0.11 | 0.19 |
| FROM TERRITORIES : | 58 | 1.83 | 2.55 | 0.34 |
| G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 14 | 0.16 | 0.66 | 0.07 |
| CONNECTIONS ARRANGED : | 2 | 0.00 | 0.11 | 0.01 |
| H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST : | | 0.83 | 1.22 | 0.16 |
| I.SERVICE REQUESTS FM GOV'T SOURCES | | | | |
| NGO : | 56 | 3.00 | 0.66 | 0.24 |
| HOST GOVERNMENT : | 48 | 2.33 | 1.55 | 0.28 |
| OTHER DEPARTMENT : | 37 | 2.66 | 1.22 | 0.27 |
| PROVINCES/MUNICIPALITIES : | 42 | 2.16 | 2.00 | 0.31 |
| J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.: | | 7.83 | 0.33 | 0.50 |
| LEAVE, PROFESSIONAL DEVELOP : | | 15.50 | 12.77 | 2.08 |
| K.SERVICE TO OTHER MISSION PROGRAMS : | | 3.16 | 1.11 | 0.29 |
| L.TOURISM PROGRAM ACTIVITIES : | | 0.00 | 0.00 | 0.00 |
| ***** TOTALS ***** | | 99.92 | 99.91 | 15.00 |

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| NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : | 73 |
| FROM TERRIT : | 125 |
| NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : | 548 |
| FROM TERRIT : | 509 |
| NUMBER OF PEMD APPLICATIONS COMMENTED ON : | 35 |
| NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : | 6 |
| -LOCALLY ENGAGED : | 9 |