

23/07/91

## External Affairs and International Trade Canada

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 4 OF FISCAL YEAR 1990

REGION : EUROPE

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 7338	14.88	22.59	26.78
FROM TERRITORIES	: 7275	7.81	15.18	16.69
B.VISITS TO CLIENTS IN TERRITORY	: 2150	9.28	7.93	11.84
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 119	1.56	3.39	3.62
MISSIONS	: 147	5.28	4.44	6.68
CONFERENCE SEMINARS	: 78	3.26	1.36	3.04
OTHER	: 54	0.63	0.79	1.01
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 305	4.63	2.53	4.78
POST INITIATED	: 393	5.58	1.98	4.92
E.COMMUNICATIONS ACTIVITIES	: 136	1.65	0.69	1.54
F.INVESTMENT ENQUIRIES				
FROM CANADA	: 401	2.01	1.24	2.19
FROM TERRITORIES	: 720	2.33	2.13	3.09
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 321	2.01	2.73	3.37
CONNECTIONS ARRANGED	: 170	0.76	1.65	1.77
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST	:	2.80	1.30	2.71
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 284	1.01	1.27	1.62
HOST GOVERNMENT	: 250	1.70	1.01	1.82
OTHER DEPARTMENT	: 501	2.60	3.37	4.23
PROVINCES/MUNICIPALITIES	: 445	2.93	1.82	3.20
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	:	10.35	2.34	8.06
LEAVE, PROFESSIONAL DEVELOP	:	6.73	3.97	7.18
K.SERVICE TO OTHER MISSION PROGRAMS	:	4.83	0.92	3.63
L.TOURISM PROGRAM ACTIVITIES	:	5.30	15.25	15.23
***** TOTALS *****		99.92	99.88	139.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 1485  
FROM TERRIT : 2178

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 363

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 60  
- LOCALLY-ENGAGED : 79