

TRADE AND INDUSTRIAL DEVELOPMENT PROGRAM
ACTIVITY REPORT
FOR 4TH QUARTER OF 1986 (B64)

Summary for POST: Port of Spain

Activity	AVERAGE TIME ALLOCATION				TOTAL TIME ALLOCATION	WORKLOAD (#)
	CANADA-BASED		LOCALLY-ENGAGED			
	TRADE	NON-TRADE	TRADE	NON-TRADE		
	%	%	%	%		
A. Servicing Export Enquiries						
from Canada	27.5	0.0	21.5	0.0	0.98	202 (Enquires)
from Territory	27.5	0.0	22.5	0.0	1.00	169 (Enquires)
B. Export Promotion Projects and Events	5.0	0.0	12.5	0.0	0.35	10 (Projects/Events)
C. Other Trade Development Activities	0.0	0.0	19.0	0.0	0.38	
D. Promotional Projects	7.5	0.0	0.0	0.0	0.15	2 (Fairs/Miss/Conf.)
E. Servicing Investment Development						
from Canada	7.5	0.0	5.5	0.0	0.26	14 (Enquiries)
from Territory	0.0	0.0	3.5	0.0	0.07	0 (Enquiries)
F. Service to Government						
External Affairs	7.5	0.0	2.5	0.0	0.20	21 (Reports)
OGDs, Provinces, ETC	2.5	0.0	4.0	0.0	0.13	15 (Contacts)
G. Administration						
Program Management	12.5	0.0	3.5	0.0	0.32	
Leave, Professional Dev.	0.0	0.0	4.0	0.0	0.08	
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Total TID Program	97.5	0.0	98.5	0.0	3.92	
H. Other Programs	2.5	0.0	1.5	0.0	0.08	
Canadian Business Visitors:	35					
Local Business Visitors:	91					
Trade Officers:	4					
Non-Trade Officers:	0					

Note: Percentage values may not add due to rounding adjustment; maximum adjustment is 1 percent

COMMENTS