

17/11/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1994

POST : HONG KONG

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	968	16.33	21.00	1.96
FROM TERRITORIES :	753	12.00	17.14	1.56
B.VISITS TO CLIENTS IN TERRITORY :	392	8.33	12.85	1.15
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS FAIRS :	13	8.33	7.71	0.79
MISSIONS :	25	20.00	6.14	1.03
CONFERENCE SEMINARS :	11	8.33	4.42	0.56
OTHER :	3	8.66	0.85	0.32
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	1	0.00	0.57	0.04
POST INITIATED :	6	0.33	0.00	0.01
E.COMMUNICATIONS ACTIVITIES :	290	0.33	4.14	0.30
F.INVESTMENT ENQUIRIES FROM CANADA :	62	0.33	5.28	0.38
FROM TERRITORIES :	96	0.33	5.14	0.37
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.85	0.06
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	68	9.33	2.57	0.46
HOST GOVERNMENT :	14	0.00	1.85	0.13
OTHER DEPARTMENT :	18	0.33	2.71	0.20
PROVINCES/MUNICIPALITIES :	14	0.33	1.57	0.12
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		6.66	2.00	0.34
LEAVE, PROFESSIONAL DEVELOP :		0.00	1.28	0.09
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.42	0.03
L.TOURISM PROGRAM ACTIVITIES :		0.00	1.42	0.10
***** TOTALS *****		99.95	99.91	10.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	208
FROM TERRIT :	101
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	571
FROM TERRIT :	516

NUMBER OF PEMD APPLICATIONS COMMENTED ON :	6
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	3
-LOCALLY ENGAGED :	7