

1st. The said Inspectors shall visit the said Penitentiary jointly as often as they see fit, but at least four times in each year, namely in February, May, August and November of each year, and shall devote not fewer than seven consecutive days at each such joint visit to a rigid inspection of the whole affairs, management and condition of the Institution: And in the event of the death or unavoidable absence of any one Inspector from any such quarterly visit and meeting of the Board, the Warden shall be invested with all the powers, and shall act as an Inspector at such meeting; Provided always, that the Warden shall not so act as Inspector at two consecutive meetings of the Board.

Duties of the
Inspectors in
visiting the
Penitentiary,
&c.

2nd. One of the said Inspectors shall visit the said Penitentiary at least once in every month, and devote not fewer than two days to the inspection of its affairs; and, unless otherwise arranged between themselves, the said monthly visits shall be made by them alternately.

3rd. The said Inspectors shall keep regular minutes of all their visits and proceedings, whether individual or joint. The proceedings at all joint visits shall be entered by the Clerk of the Penitentiary in a Book kept for that purpose, and the decisions recorded therein when signed by the two Inspectors shall be the formal action of the Board of Inspectors, and have full authority according to the provisions of this Act as such, and nothing which is not therein recorded shall have such authority; and to the said Minute-Book the Warden shall have access at all times, and he shall keep himself acquainted with the contents thereof, and guide himself thereby: And the said Inspectors shall keep a Memorandum-Book, in which each Inspector on his individual visits to the Prison, shall enter any remarks on the state of the Prison, or on the conduct of any Officer, or any suggestions he may deem it advisable to make for the better conduct of the Institution.

4th. The said Inspectors shall draw up a code of Rules and Regulations for the government of the Prison, specifying clearly the duties of the Officers of the several grades; which code shall be printed and placed within access of every Officer of the Institution. And there shall further be kept a Book of Record, in which the Inspectors at their joint meetings shall enter from time to time any amendments or additions they may see fit to make to such Rules and Regulations, and any instructions or admonitions they may find it necessary to communicate to the Warden, Chaplains, Physician, Deputy-Warden or Clerk of the Penitentiary, and which shall at all times be accessible to these Officers; and there shall further be kept a similar Book of Record for the guidance of the remaining Officers of the Prison; and all orders made by the Inspectors in such Books of Record, consistent with this Act and the Laws of the Province, shall be followed and obeyed by