

ACCOUNTS.

- 8.—Comparative statement of Indian debts, detailed. (*See Form No. 12.*)
- 9.—Statement of gratuities to Indians. (*See Form No. 13.*)
- 10.—Account of expenses and temporary assistance. (*See Form No. 14.*)
- 11.—List of bad and doubtful debts. (*See Form No. 15.*)
- 12.—Statement of live stock. (*See Form No. 16.*)
- 13.—Balance sheets of Posts. (*See Form No. 17.*)
- 14.—Balance sheet of District. (*See Form No. 18.*)

Books and papers to be forwarded to Commissioner's office.

90. At the close of each outfit there shall be forwarded to the Commissioner—from each district—

1. Balance sheets of Posts.
2. Balance sheet of District.
3. Comparative statement of returns, showing the returns of the present and preceding outfit, valued at the tariff of the preceding outfit.
4. List of unsaleable articles.
5. Comparative statement of Indian debts, not in detail.
6. Statement of gratuities to Indians, not in detail.
7. Report on the trade of the District by the officer in charge.
8. Confidential report by officer in charge, on clerks and postmasters in District.
9. Account of expenses and temporary assistance.
And monthly where practicable,
10. Monthly cash accounts. (*See Form No. 19.*)
11. Statement of sales and outstanding balances. (*See Form No. 20.*)

REQUISITIONS.

Yearly requisitions to be made out after inventory has been taken.

91. The yearly requisitions should be made out only after the inventory has been taken. If this be impossible the reason of the impossibility must accompany the requisitions.

Mode of ordering goods.

92. No goods shall be ordered for the Company, except through the depot of the Department.

Date of annual indents.

93. The annual requisitions shall be sent from Districts in the interior to the Department offices by the following dates:—

For the Northern Department (except York Factory), at Winnipeg, not later than 1st November.

For the Montreal Department (except Ungava and Esquimaux Bay), at Montreal, not later than 15th October.

For the Western Department, at Victoria, not later than 1st October.

For the Southern Department, at Moose Factory, not later than 15th August.