

20/04/93

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1992

POST : STOCKHOLM

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES : FROM CANADA :	350	20.00	27.50	1.50
FROM TERRITORIES :	632	15.00	22.25	1.19
B.VISITS TO CLIENTS IN TERRITORY :	123	17.50	11.25	0.80
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS :				
FAIRS :	6	0.00	2.25	0.09
MISSIONS :	3	0.00	7.50	0.30
CONFERENCE SEMINARS :	10	3.50	0.75	0.10
OTHER :	3	0.50	0.50	0.03
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	3	0.50	2.50	0.11
POST INITIATED :	28	7.50	0.25	0.16
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES :				
FROM CANADA :	11	5.00	1.25	0.15
FROM TERRITORIES :	25	5.00	1.00	0.14
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	11	0.00	8.00	0.32
CONNECTIONS ARRANGED :	7	0.00	0.00	0.00
H.PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	5.00	0.20
I.SERVICE REQUESTS FM GOV'T SOURCES :				
NGO :	10	3.50	1.50	0.13
HOST GOVERNMENT :	13	5.00	0.00	0.10
OTHER DEPARTMENT :	8	0.00	1.00	0.04
PROVINCES/MUNICIPALITIES :	15	2.00	1.50	0.10
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.00	2.50	0.30
LEAVE, PROFESSIONAL DEVELOP :		2.50	2.50	0.15
K.SERVICE TO OTHER MISSION PROGRAMS :		2.50	1.00	0.09
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	6.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 1

FROM TERRIT : 0

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 14

FROM TERRIT : 5

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 0

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 2

-LOCALLY ENGAGED : 4