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SPECIAL NOTICE TO SUBSCRIBERS.

Do not attempt to use the Telephone on the approach of, or during a thunder storm.

Do not open the Transmitter or try to adjust any of the Instruments. If out of order, notify Local Manager.

Should it be necessary when connection is made for either party to temporarily leave the telephone, the other party to the conversation must keep the telephone to ear, to prevent being disconnected at Central Office. Do not ring on returning to complete conversation.

Do not remove telephones from hook unless wishing connection with Central Office, and replace it instantly when through.

Instruments will be first located where directed by the Subscriber. Any change will be charged for at actual cost for material and labor.

Subscribers will be held responsible for ALL connections made from their telephones over trunk lines.

Should the Transmitter be out of order, it is possible to speak through the Hand Telephone.

The number of the party wanted should be spoken with especial distinctness to prevent mistakes.

Complaints relating either to the Instruments or to unsatisfactory service, should be made to the Local Manager in charge of your Exchange. (whose name will be found in the Directory), personally, by mail or by telephone; and in case of negligence or other fault on the part of the Company's Employees, a prompt report to the Local Manager with full particulars is, in most cases, the only kind of complaint which will enable him to locate the fault and remedy it.

If the matter complained of is not satisfactorily attended to by the Local Manager in charge, then please notify

Manager, Ontario Department,

WELLINGTON CO.,

WATERLOO.